**D&L Trail Towns Event Grant Closeout Form**

Here are the questions that you need to fill out on the online form. We recommend that you fill out the responses here and save this copy for your records. Then copy and paste your responses into the form:

Name:

Organization:

Position/ Title:

Closeout Date:

Phone:

Email:

Address”

Project Description:

How does this amenity encourage/promote/help trail users?:

Success story. Share a story or feedback from the community:

Estimate use. Estimate how many people use this on a daily basis:

Maintenance. How will this be maintained? Who will maintain it?:

Installed date:

Reimbursement request:

Match Funds Used:

Match Source(s):

Total Project Cash Cost (Sum of reimbursement request + Match Funds):

Spreadsheet of expenses upload

Copy of receipts upload

Photos upload